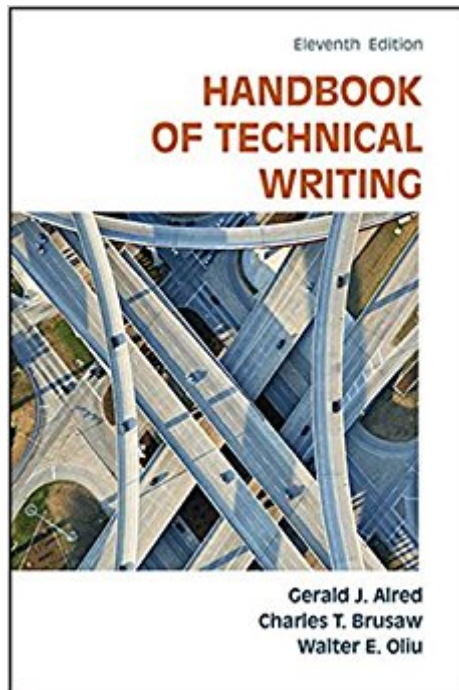




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# **The Handbook Of Technical Writing**



## Synopsis

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## Book Information

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## Customer Reviews

Gerald J. Alred is Professor Emeritus of English at the University of Wisconsin-Milwaukee, where he teaches courses in the Professional Writing Program. He is the author of numerous scholarly articles and several standard bibliographies on business and technical communication, and is a founding member of the editorial board of the Journal of Business and Technical Communication. He is co-author of The Business Writer's Handbook and Handbook of Technical Writing. He is a recipient of the prestigious Jay R. Gould Award for "profound scholarly and textbook contributions to the teaching of business and technical writing." Walter E. Oliu served as chief of the Publishing

Services Branch at the U.S. Nuclear Regulatory Commission, where he managed the agency's printing, graphics, editing, and publishing programs. He also developed the public-access standards for and managed daily operations of the agency's public Web site. He has taught at Miami University of Ohio, Slippery Rock State University, and as an adjunct faculty member at Montgomery College and George Mason University. His books include *Writing That Works*, Tenth Edition (reprinted chapters appear in Kevin J. Harty's *Strategies for Business and Technical Writing*, Fifth Edition, and Brenda D. Smith and Laura C. Headley's *The Lifelong Reader*, Second Edition); *The Handbook of Technical Writing*, Ninth Edition; *The Business Writer's Handbook*, Ninth Edition (Fortune and Book-of-the-Month Club selections); *The Business Writer's Companion*, Sixth Edition; *The Technical Writer's Companion*, Third Edition; *Writing from A-Z*, Fifth Edition; and *The Professional Writer*. Charles T. Brusaw was a faculty member at NCR Corporation's Management College, where he developed and taught courses in professional writing, editing, and presentation skills for the corporation worldwide. Previously, he worked in advertising, technical writing, public relations, and curriculum development. He has been a communications consultant, an invited speaker at academic conferences, and a teacher of business writing at Sinclair Community College."

I found this book to be helpful. The content is organized in alphabetical order, and provides extensive examples for most topics. When I did not understand entirely from class what format to use in a certain type of writing, the book cleared my understanding.

I love the format of this manual. I even gave it to my sister as a gift. I enjoy the easy formatting, quick reference and friendly explanations with examples. I would like to see in further editions the author includes CD/digital version for PC or cell phones, for easy reference.

Flimsy binding, alphabetically organized, so I was constantly flipping pages, this book will not survive. Not worth the money.

It covers pretty much everything you need, but it lacks structure in putting everything together. So for who was not a very good grammar student struggled at times and had to look ahead at something else so I could understand everything at the beginning. Overall a very good book.

Comprehensive and easy to use, this is a lovely little book with some excellent information.

Hopefully this little book will be just what I need to improve my writing and finish my thesis! The layout of this book is quite nice with common issues clearly explained, and often with examples of what to do and what to avoid.

I'm very glad I rented from for the first time for my online class this summer. A little over \$20 plus search functions? Yes please.

arrived promptly and was in great condition. pleased as punch. This book has many writing tips, but it is found in most public libraries. It might not be the most recent edition, but the library copy should suffice.beth

This newest edition was a gift for a graduate student. Must have for those learning to write technically, or those who wish to improve their skills. Did not disappoint.

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